CATTERICK CRUSADERS RUGBY LEAGUE CLUB CONSTITUTION

1 Name of Club

The club will be called Catterick Crusaders Rugby League Club (Hereinafter will be referred to as The Club) and will be affiliated to the Northeast Rugby League.

2 Aims and Objectives

The aims and objectives of The Club will be:

- To offer coaching and competitive opportunities in rugby league
- To promote The Club within the local community and rugby league
- To ensure a duty of care to all members of The Club
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment.
- Monitor The Club members to encourage operating in a sporting manner that demonstrates policies of fair play, equal opportunities, anti-bullying, anti-doping and anti-racism.
- To operate The Club in a manner that complies with the ethics and equity policy of the Rugby Football League
- Administer The Club on a completely legal basis with all monies at source being allocated solely for the operation and benefit of The Club and its members.
- Encourage and oversee safe playing environments for players and spectators.
- To organise fixtures that allow development of playing standards.

3 Equity Policy

- This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

  > Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

- The Club respects the rights, dignity and worth of every person, treating everyone equally regardless of age, ability, statement gender, race, ethnicity, religious belief, sexuality or social/economic status.

- The Club is committed to everyone having the right to enjoy in an environment free from threat of intimidation, harassment and abuse.

- All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

- The Committee of The Club will deal with any incidence of discriminatory behaviour seriously, according to The Club's disciplinary procedures.

- The Club will adopt the RFL child protection policy and implementation procedures

4 **Management of the Club**

The Management Committee of The Club shall consist of the following officers:

- Chairperson
- Vice Chairperson
- Club Secretary
- Treasurer
- Director of Rugby
- Club Welfare Officer
- Media/Press Officer

- Additional members may be co – opted onto the Management Committee if the Management Committee supports this.

- The Management Committee may split into sub committees to carry put tasks on its behalf.

- Terms of reference, duration, composition and decision-making powers of the sub committees shall be determined by the Management Committee.

- Decisions of the Management Committee shall be based on a majority by those present at the time of the meeting carrying voting rights. The Chairperson or Acting Chairperson shall have the casting vote for when afore and against motion are tied.

- The Management Committee shall meet no less than six times per year. Notice of meetings to its members will be no less than 7 days prior to the meeting taking place.

- Minutes of the meeting are to be taken but not published into the public domain.

- All members of the Management Committee and anyone co-opted or delegated by the Management Committee shall be obliged to undergo a Criminal Record Bureau check to ascertain their suitability for the position and must receive RFL approval.

- The Management Committee will set up a structure for the registration and transferring of all players at all stages of the season.

- The Management Committee will register teams into the appropriate divisions.

- All officers duly elected to the Management Committee are to serve a period of one year at the prospective position elected for. If a nomination is received during this time, then this will receive attention at the AGM in the normal manner. Co-opted members may at the discretion and approval of the elected officers have their fixed term period extended.

- The Management Committee may decide to deal with matters that are not covered by the league or governing body.

- Officers will be elected annually at the Annual General Meeting.

- All officers will retire each year but will be eligible for re-appointment.

- The Management Committee reserves the right to relinquish an officer's role or other member who may have been co-opted onto the Management Committee, if they fail to uphold their roles and responsibilities, bring the club into disrepute or have failed to attend two consecutive committee meetings.

5 Membership

- Membership should consist of officers and members of The Club.

- Membership will last for one year.

- All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and codes of conduct that The Club has adopted.

- Coaches must have passed through an approved Coach Education Scheme and must be qualified or at least have applied to join a course.

- All coaching personnel, first aiders and any other similar role shall be obliged to undergo Criminal Record Bureau check to ascertain their suitability for the position and must receive RFL approval before undertaking the agreed role.

- All Committee Members, coaches, first aiders and similar roles to complete an approved RFL safeguarding course.

- Members will be enrolled in one of the following categories:
  - Full member
  - Junior member
  - Life member.

6 Membership fees

- Annual subscription for membership will be decided upon at the AGM by its members

- Membership fees shall be reviewed annually and paid not less than one month prior to the commencement of the season.

- Concessionary fees are available to those who can provide evidence that they are in full time education and those who are on income-based benefits.

- Anyone suffering from financial hardship are encouraged to contact The Club Secretary.

7 Committee

The Club will be managed through the Management Committee consisting of:

- Chairperson
- Vice Chairperson
- Club Secretary
- Treasurer
- Director of Rugby
- Club Welfare Officer
- Media/Press Officer

- Only these posts will have the right to vote at meetings of the Management Committee.

- The Management Committee will be convened by the Club Secretary and hold no less than six meetings per year.

- The quorum required for business to be agreed at Management Committee meetings will be no less than 4 members of the Management Committee.

- The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of The Club.

- The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

- The Management Committee will be responsible for disciplinary hearings of members who infringe The Club rules/regulations/Constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

8 Finance

- All Club monies will be banked in an account held in the name of The Club.

- All items of expenditure must in the first instance have the approval of the Management Committee and receipts must be provided for all expenses.

- The Club Treasurer will be responsible for the finances of The Club.
- The financial year of the club will end on: 1st February each year.
- Externally reviewed accounts, or any further review as required by statutory guidelines will be presented by the Treasurer at the Annual General Meeting.
- Any cheques drawn against The Club funds should hold the signatures of the Treasurer plus up to two other officers.
- The Club account should hold the signatures of the Treasurer plus up to two other officers.

9 Correspondence

- All correspondence communications and business shall be directed to The Club Secretary.

10 Annual General Meetings

- Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 28 clear days' notice to be given to all members.
- The AGM will receive a report from officers of the Management Committee and a statement of externally reviewed accounts.
- Nominations for officers of the Management Committee will be sent to the Secretary 21 days prior to the AGM.
- Elections of officers are to take place at the AGM.
- All members have the right to vote at the AGM.
- Members must attend the AGM in order to vote.
- The quorum for AGMs will be 25% of members.
- The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.
- Notice of an Extraordinary General Meeting (EGM) will be given by The Club Secretary. Not less than 15 clear days' notice to be given to all members.

11 Discipline and appeals

- All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

- The Management Committee will meet to hear complaints within 21 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

- The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

- There will be the right of appeal to the Management Committee following disciplinary action being announced. The Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

12 Dissolution

- A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

- In the event of dissolution, any assets of The Club that remain will become the property of The Club affiliated association as part of the RFL framework *or* some other club with similar objectives to those of The Club.

13 General Matters

- The Management Committee will encourage in-house fundraising events for the purpose of funding suitable equipment.

14 Amendments to the Constitution

- The Constitution will only be changed through agreement by majority vote at an AGM or EGM.

15 Declaration

Catterick Crusaders Rugby League Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of the Management Committee and members.

SIGNED: Original signed Date: 26 September 2026

Name: Ben Smith

Club Chair

SIGNED: Original signed Date: 26 September 2026

Name: Gareth Smith

Club Vice Chairperson